

*Shelby County Appraisal District*  
**APPRAISAL REVIEW BOARD**  
724 Shelbyville Street ~ Center, Texas  
10:00 AM, April 2, 2024

**MINUTES**

Members of the Appraisal Review Board present were Buddy Hancock, Donald Monroe, Michael Thrift, Roger Doyle and Clay Ihlo. Also, in attendance were Recording Secretary Sheridan Cassell and Chief Appraiser Eric Lawrence.

Members absent were none.

1. **Call to Order** – The meeting was called to order at 9:58 a.m.
2. **Oath of Office** – Clay Ihlo administered the Oath of Office to Roger Doyle in the name and by the authority of the State of Texas.
3. **Appoint ARB Officers** – Buddy Hancock, seconded by Michael Thrift, motioned for Clay Ihlo to be Chairman. The vote for approval was 5 for and 0 against and the motion carried.
4. **Approve Minutes of the January 9, 2024, Meeting.** - Michael Thrift, seconded by Buddy Hancock, made a motion to approve the minutes. The vote for approval was 5 for and 0 against and the motion carried.
5. **Proposed Hearing Procedures** – Donald Monroe, seconded by Michael Thrift, made a motion to approve the Proposed Hearing Procedures. The vote for approval was 5 for and 0 against and the motion carried.
6. **Submit Supplemental Records for First Quarter of 2024** – Donald Monroe, seconded by Buddy Hancock, motioned to approve the records as presented. The vote for approval was 5 for and 0 against and the motion carried.
7. **Recess** – With no further business before the board, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink that reads "Sheridan Cassell". The signature is written in a cursive style with a large, looping initial 'S'.

Sheridan Cassell  
Recording Secretary  
Appraisal Review Board